

LETTER OF REBUTTAL

Date: _____

Dear _____:

This letter of rebuttal is to be placed in my Personal File and must be included when or if the information protested is divulged to a third party. I am writing to protest the _____

dated _____ for the following reasons: _____

The action taken if unfair and unjust.

Sincerely yours,

(Signature of Employee)

Copies to: I.U.O.E. Local 547